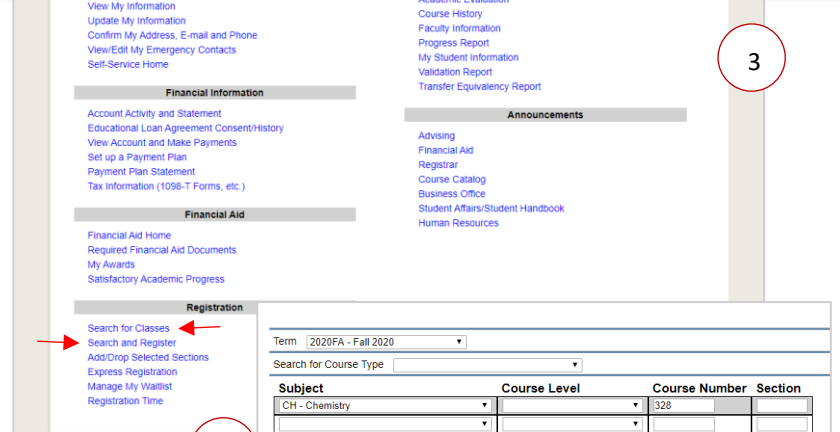
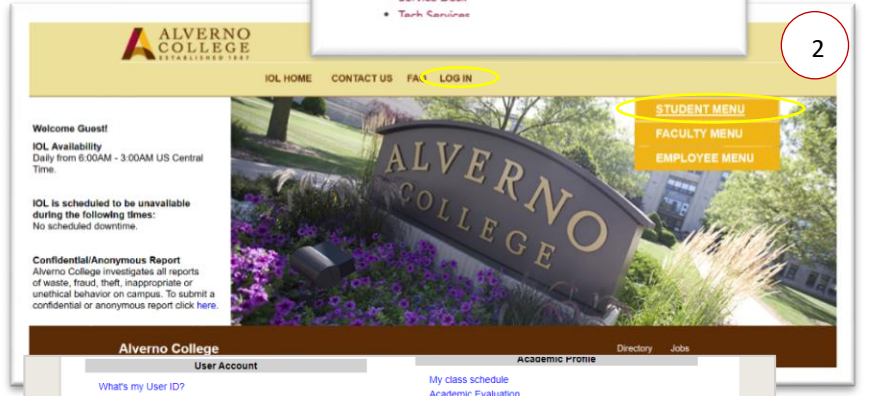
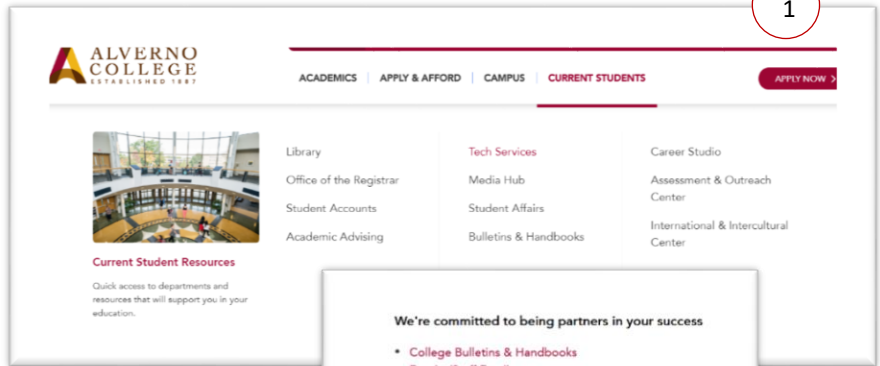


Tips to Registering on IOL

- When you're ready to register, go to <http://www.alverno.edu/> and click on the **CURRENT STUDENTS** tab near the upper right-hand side of the screen. Click on **Current Student Resources**, scroll down and under where it says **We're committed to being partners in your success**, click on **IOL (Interactive Online)**.
- Click on the **LOG IN** tab located at the top of the screen (note: your user name and password are the same as the one for logging into your Alverno email account, Moodle, etc.), then click on the **STUDENT MENU** tab on the right-hand side of the screen.
- If you're not sure whether a specific course is offered in the semester for which you're registering, you may start with the **Search for Classes** link on the lower left-hand side of the screen, under where it says **Registration**.
- Otherwise, you may use the **Search and Register** option. Once on this page, remember to select the term and (only) two additional fields, and then hit **SUBMIT**. In this example, we selected the Fall 2020 term, Chemistry for the subject, and 328 for the course number. You could also choose subject and course level (in this case, CH, 300 - Third Year). You can then select the course/section you'd like to register for and hit **Submit**. (Remember, you cannot choose more than three fields.)



Section Selection Results

Narrow my search:

Re-sort my results: (Edit Term, Section Name)

Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/Capacity/Waitlist	Credits	CEUs
<input type="checkbox"/>	Fall 2020	Open	ENR228-01 (ENR1281) Introduction	0908-2020-1120-2020 Online	Course: Monday, Wednesday, Friday 02:00PM - 03:00PM. Room to be Announced.	H1 Merritt	17/12/0	1.03	

[My Schedule](#)

5. You will then be directed to the **Add/Drop Selected Sections** screen. This is where you choose the Action for the selection. Note: there are two places where you may choose the Action, depending on how many courses you are registering for at one time. Once you hit Submit, you will receive an email from webreg, congratulating you on your registration.

6. After you complete the registration process, make sure to check your schedule on IOL for accuracy. Look for **My Class Schedule** on the right-hand side of the **STUDENT MENU** screen under **Academic Profile**.

In addition to conferring with your advisor about course selection, you should also check your **Academic Evaluation** for your program requirements. This can also be found on the **STUDENT MENU**, under **Academic Profile**.

7. For questions or concerns, there are several resources on IOL. First, there are **FAQ**: for *General Help*, for *Getting Started*, and for *Students*. Just click on the **FAQ** tab located at the top of the screen. Second, there is the **CONTACT US** tab also located at the top of the screen. Once you click on that, you'll have a choice of departments from which to get your questions answered. Finally, you can come to campus or call with questions: **Academic Advising 414-382-6029**, **Registrar's Office 414-382-6370**, or **the Computer Center 414-382-6336**.

IMPORTANT: All new registrations and drops will be finalized when you click submit. You will be provided with a receipt of your actions.

STUDENT Welcome Student

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Add/Drop Selected Sections

Name _____

Action for ALL Pref. Sections (or choose below) _____

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/Capacity/Waitlist	Credits	CEUs
	Fall 2020	AEO-320-01 (091747) Art, Culture & Ethics		10/20/2020-11/24/2020 Online Courses Tuesday Times to be Announced, Room to be Announced	V. Christell	18 / 20 / 0	4.00	
<ul style="list-style-type: none"> RG - Register RM - Remove from List WL - Waitlist 	Fall 2020	CH-328-01 (091051) Biochemistry		08/26/2020-11/25/2020 Online Courses Monday, Wednesday 02:10PM - 04:00PM, Room to be Announced	H. Mernitz	7 / 12 / 0	4.00	
	Fall 2020	DA-132-01 (090963) Ballet Technique I		08/27/2020-11/24/2020	To be Announced	5 / 5 / 0	2.00	
	Fall 2020	DA-310-01 (091082) Cont Dance-Amer/Mvmt & Meant		09/02/2020-11/25/2020 Interactive Wednesday 08:10AM - 10:00AM	A. Haney	0 / 12 / 0	2.00	

Registration Completed Below is a record of your request:

Term	Status	Pass/Fail/Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Fall 2020	Registered for this section		CH-328-01 (091051) Biochemistry		08/26/2020-11/25/2020 Online Courses Monday, Wednesday 02:10PM - 04:00PM, Room to be Announced	H. Mernitz	4.00	

Here are all of the sections for which you are currently registered:

Term	Pass/Fail/Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Fall 2020		CH-328-01 (091051) Biochemistry		08/26/2020-11/25/2020 Online Courses Monday, Wednesday 02:10PM - 04:00PM, Room to be Announced	H. Mernitz	4.00	

Academic Profile

<p>User Account</p> <ul style="list-style-type: none"> What's my User ID? View My Information Update My Information Confirm My Address, E-mail and Phone View/Edit My Emergency Contacts Self-Service Home <p>Financial Information</p> <ul style="list-style-type: none"> Account Activity and Statement Educational Loan Agreement Consent/History View Account and Make Payments Set up a Payment Plan Payment Plan Statement Tax Information (1098-T Forms, etc.) <p>Financial Aid</p> <ul style="list-style-type: none"> Financial Aid Home Required Financial Aid Documents My Awards Satisfactory Academic Progress <p>Registration</p> <ul style="list-style-type: none"> Search for Classes Search and Register Add/Drop Selected Sections Express Registration Manage My Waitlist Registration Time 	<p>My class schedule</p> <ul style="list-style-type: none"> Academic Evaluation Course History Faculty Information Progress Report My Student Information Validation Report Transfer Equivalency Report <p>Announcements</p> <ul style="list-style-type: none"> Advising Financial Aid Registrar Course Catalog Business Office Student Affairs/Student Handbook Human Resources
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ALVERNO COLLEGE ESTABLISHED 1987

IOL HOME CONTACT US **FAQ** LOGIN

Welcome Guest!
IOL Availability
Daily from 6:00AM - 3:00AM US Central Time.

STUDENT MENU
FACULTY MENU
EMPLOYEE MENU

ALVERNO COLLEGE ESTABLISHED 1987

IOL HOME

Frequently Asked Questions

General Help FAQ
Getting Started FAQ
Student Menu FAQ
Employee Menu FAQ

Contact Us

Contact Financial Aid for questions about financial aid.

Contact Human Resources for questions about pay information.

Contact Registrar for registration or academics questions.

Contact Web Administrator for questions about IOL access.
NOTE: This link directs you to the Alverno Service Desk/Cherwell Service Management system. To login to Alverno Service Desk, you must enter "alverno\your username" in the "User Name" box. If you have trouble requesting help using this link, you may alternatively send an email to helpdesk@alverno.edu.

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