



5. You will then be directed to the **Add/Drop Selected Sections** screen. This is where you choose the Action for the selection. Note: there are two places where you may choose the Action, depending on how many courses you are registering for at one time. Once you hit Submit, you will receive an email from webreg, congratulating you on your registration.

6. After you complete the registration process, make sure to check your schedule on IOL for accuracy. Look for **My Class Schedule** on the right-hand side of the **STUDENT MENU** screen under **Academic Profile**.

In addition to conferring with your advisor about course selection, you should also check your **Academic Evaluation** for your program requirements. This can also be found on the **STUDENT MENU**, under **Academic Profile**.

7. For questions or concerns, there are several resources on IOL. First, there are **FAQ**: for **General Help**, for **Getting Started**, and for **Students**. Just click on the **FAQ** tab located at the top of the screen. Second, there is the **CONTACT US** tab also located at the top of the screen. Once you click on that, you'll have a choice of departments from which to get your questions answered. Finally, you can come to campus or call with questions: **Academic Advising 414-382-6029**, **Registrar's Office 414-382-6370**, or **the Computer Center 414-382-6336**.

IMPORTANT: All new registrations and drops will be finalized when you click submit. You will be provided with a receipt of your actions.

STUDENT Welcome Student

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### Add/Drop Selected Sections

Name \_\_\_\_\_

Action for ALL Pref. Sections (or choose below) \_\_\_\_\_

Preferred Sections

Action	Term	Section Name and Title	Location	Meeting Information	Faculty	Available/Capacity/Waitlist	Credits	CEUs
	Fall 2020	AEO-320-01 (091747) Art, Culture & Ethics		10/20/2020-11/24/2020 Online Courses Tuesday Times to be Announced, Room to be Announced	V. Christell	18 / 20 / 0	4.00	
<ul style="list-style-type: none"> <li>RG - Register</li> <li>RM - Remove from List</li> <li>WL - Waitlist</li> </ul>	Fall 2020	CH-328-01 (091051) Biochemistry		08/26/2020-11/25/2020 Online Courses Monday, Wednesday 02:10PM - 04:00PM, Room to be Announced	H. Mernitz	7 / 12 / 0	4.00	
	Fall 2020	DA-132-01 (090963) Ballet Technique I		08/27/2020-11/24/2020	To be Announced	5 / 5 / 0	2.00	
	Fall 2020	DA-310-01 (091082) Cont Dance-Amer/Mvmt & Meant		09/02/2020-11/25/2020 Interactive Wednesday 08:10AM - 10:00AM	A. Haney	0 / 12 / 0	2.00	

Registration Completed Below is a record of your request:

Term	Status	Pass/Fail/Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Fall 2020	Registered for this section		CH-328-01 (091051) Biochemistry		08/26/2020-11/25/2020 Online Courses Monday, Wednesday 02:10PM - 04:00PM, Room to be Announced	H. Mernitz	4.00	

Here are all of the sections for which you are currently registered:

Term	Pass/Fail/Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Fall 2020		CH-328-01 (091051) Biochemistry		08/26/2020-11/25/2020 Online Courses Monday, Wednesday 02:10PM - 04:00PM, Room to be Announced	H. Mernitz	4.00	

Academic Profile

<p><b>User Account</b></p> <ul style="list-style-type: none"> <li>What's my User ID?</li> <li>View My Information</li> <li>Update My Information</li> <li>Confirm My Address, E-mail and Phone</li> <li>View/Edit My Emergency Contacts</li> <li>Self-Service Home</li> </ul> <p><b>Financial Information</b></p> <ul style="list-style-type: none"> <li>Account Activity and Statement</li> <li>Educational Loan Agreement Consent/History</li> <li>View Account and Make Payments</li> <li>Set up a Payment Plan</li> <li>Payment Plan Statement</li> <li>Tax Information (1098-T Forms, etc.)</li> </ul> <p><b>Financial Aid</b></p> <ul style="list-style-type: none"> <li>Financial Aid Home</li> <li>Required Financial Aid Documents</li> <li>My Awards</li> <li>Satisfactory Academic Progress</li> </ul> <p><b>Registration</b></p> <ul style="list-style-type: none"> <li>Search for Classes</li> <li>Search and Register</li> <li>Add/Drop Selected Sections</li> <li>Express Registration</li> <li>Manage My Waitlist</li> <li>Registration Time</li> </ul>	<p><b>My class schedule</b></p> <ul style="list-style-type: none"> <li>Academic Evaluation</li> <li>Course History</li> <li>Faculty Information</li> <li>Progress Report</li> <li>My Student Information</li> <li>Validation Report</li> <li>Transfer Equivalency Report</li> </ul> <p><b>Announcements</b></p> <ul style="list-style-type: none"> <li>Advising</li> <li>Financial Aid</li> <li>Registrar</li> <li>Course Catalog</li> <li>Business Office</li> <li>Student Affairs/Student Handbook</li> <li>Human Resources</li> </ul>
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ALVERNO COLLEGE ESTABLISHED 1937

IOL HOME CONTACT US FAQ LOG IN

Welcome Guest!  
IOL Availability  
Daily from 6:00AM - 3:00AM US Central Time.

STUDENT MENU  
FACULTY MENU  
EMPLOYEE MENU

ALVERNO COLLEGE ESTABLISHED 1937

IOL HOME

Frequently Asked Questions

- General Help FAQ
- Getting Started FAQ
- Student Menu FAQ
- Employee Menu FAQ

Contact Us

- Contact Financial Aid for questions about financial aid.
- Contact Human Resources for questions about pay information.
- Contact Registrar for registration or academics questions.
- Contact Web Administrator for questions about IOL access.

NOTE: This link directs you to the Alverno Service Desk/Cherwell Service Management system. To login to Alverno Service Desk, you must enter "alverno\your username" in the "User Name" box. If you have trouble requesting help using this link, you may alternatively send an email to helpdesk@alverno.edu.

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